

Community Portal – Parents/Caregivers

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The Community Portal Module provides parents/caregivers the ability to log into a web application and track how students are progressing at school. The Portal allows the parent/caregiver to view the students timetable, student plans and academic reports and update data relating to attendance, medical details, and student demographic details. The caregiver is also able to update their contact and address details.

The content below describes the parent/caregiver experience when using the Community Portal website.

Welcome to, Skye

You have 66 new important messages.

School News

zeel test Important
Boulder Primary School [View all news](#)
ygh
01/06/2022 03:59 am [Read More](#)

Spring Fair Date Confirmed
Boulder Primary School [View all news](#)
We are excited to announce that our annual Spring Fair will this year occur on September 17 2022! We look forward to seeing you all there
07/06/2022 10:53 am [Read More](#)

Article1
Boulder Primary School [View all news](#)
Please see the attached document.
11/05/2022 09:30 am [Read More](#)

My Students

Test Bormelinis CP
Carter Primary School - FRE3CH006

Freyasuplate Banks
Boulder Primary School 40% Attendance

Mareonx Gerald Bormelini

Harvey Cruise

Hayley test Adams
Watson Area School 100% Attendance

CPP harvey Witt
Boulder Primary School

Community Portal Parent/Caregiver Dashboard

When caregivers navigate to the Community Portal website, they are presented with the Login page (For Registered Users)

Welcome to Community Portal

Username

Eg. john.doe

Password

Your Community Portal password

[Forgot Password?](#)

Login

Don't have an account yet? [Create one for all your needs.](#)

Or sign in with

 Sign in with Google

 Sign in with Apple

Note: The account gets locked when a parent/caregiver enters the wrong credentials 6 times. A locked account is automatically unlocked when the password is reset. The account can be disabled and enabled before the password is reset.

Accepting an Invitation

Once the school sends an invite to a parent/caregiver to register for the Community Portal, the parent/caregiver will receive an email as below.

To: <caregivers email address>
From: < noreply@schools.sa.edu.au >
Subject: Congratulations, you have been invited to the Department for Education South Australia Community Portal.
Dear <Caregiver Name> Welcome to the Department for Education South Australia Community Portal. From here, you will be able to update contact details as well as view important information such as student timetables and attendance. Please click here to go to the Registration page. A security token will automatically be provided for you which will expire if you do not register within seven days of receiving this email. Please create a Username and Password to login. After account creation is complete, click here or bookmark this link to access the Community Portal. This message is intended for the addressee named and may contain privileged information or confidential information or both. If you are not the intended recipient please delete it and notify the respective school.

Parents/Caregivers click on the hyperlink in the email. This will take them to the registration page where they can either create a Community Portal Account or alternatively, they can sign in with their Google account if they have one.

Welcome to Community Portal

Create Account

Invitation Token

Username
E.g. john.doe

Password
E.g. lbCdfg6
Password must be at least 8 characters long and contain, A-Z, 1-9, 1 special character, upper case and lower case

Confirm Password
Retype the same Password

I have read and agree to the [Terms and Conditions and Privacy Policy](#)

Continue **Cancel**

or

Continue with Google

Continue with Apple

When registering using a Google account, parents/caregivers will need to click the Continue with Google option. They will then be directed to their home page of the Portal.

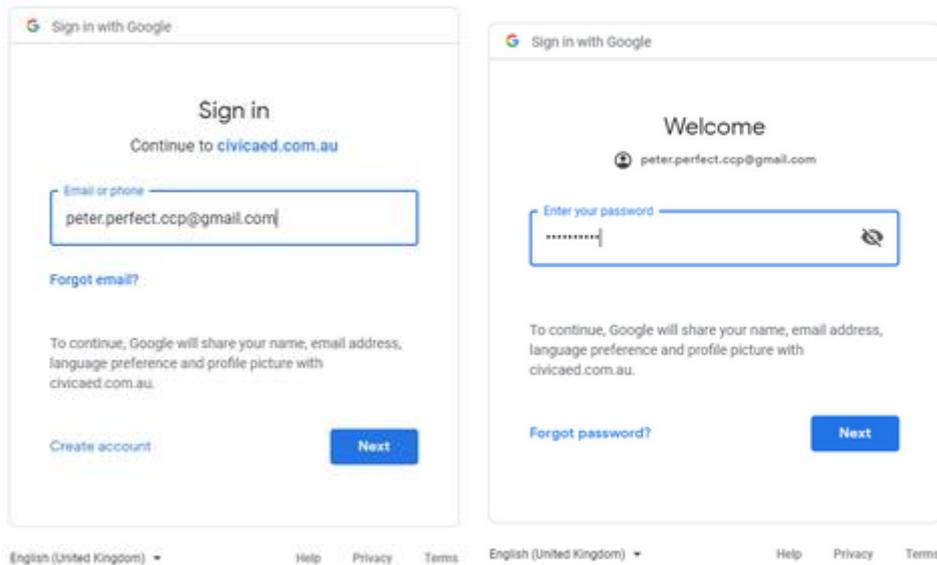
Note: Using a Google account to sign into the Portal can only be done if that was the method used on the first Create Account page shown above

- When signing in by creating a Portal Account, Parents/caregivers need to complete the Username and Password fields and then click Continue.

Parent/Caregivers are then directed to their homepage of the Community Portal.

Signing in with Google

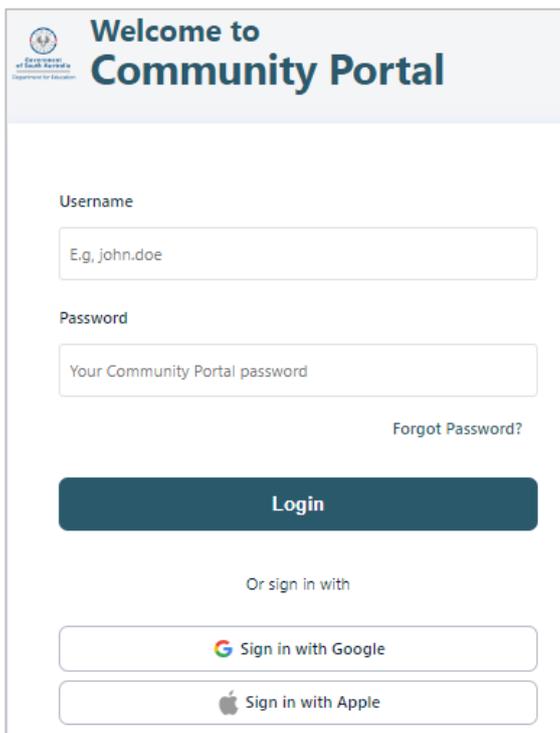
Parents/Caregivers can sign in with their Google Account credentials as long as this was the sign in method used on the first registration invite page.



Parents/Caregivers are then directed to their homepage of the Community Portal.

Signing in with a registered account

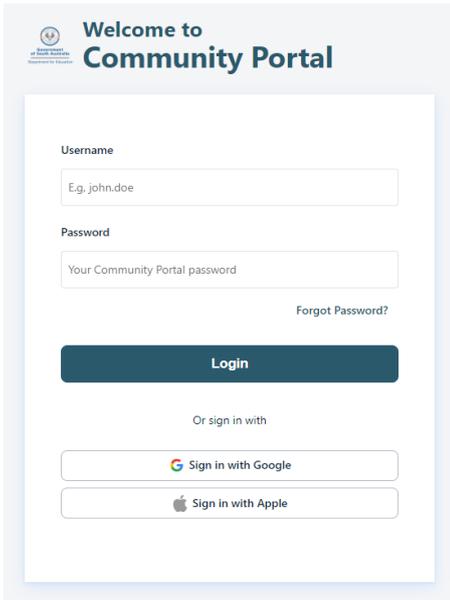
If Parents/caregivers have previously created a Community Portal account, they will need to log in with the registered Username and Password that they set up.



Parents/Caregivers will be directed to their homepage of the Community Portal

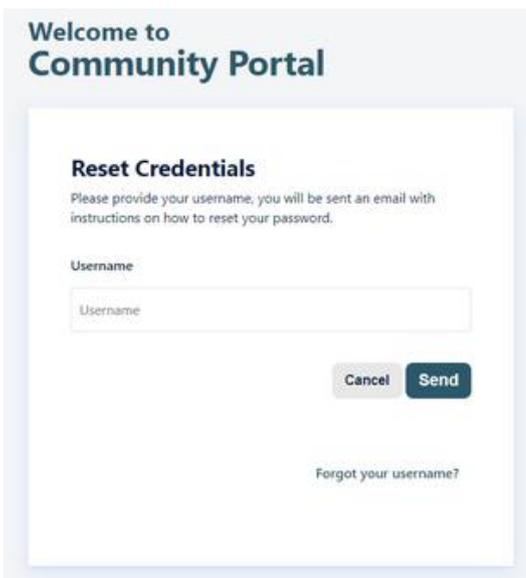
Forgot Password

Parents/Caregivers can click on the Forgot Password link to be directed to the Reset Credentials page.



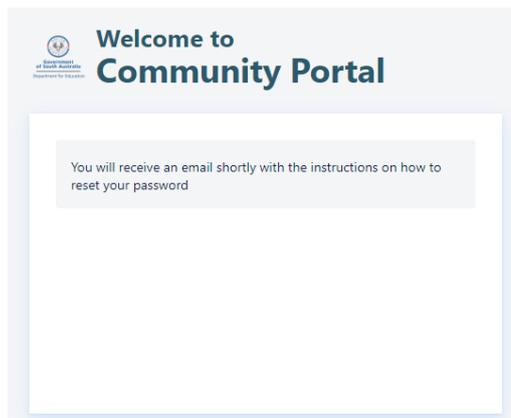
The screenshot shows the 'Welcome to Community Portal' login interface. At the top left is the logo of the Department of Education. The main heading is 'Welcome to Community Portal'. Below this, there are two input fields: 'Username' with a placeholder 'E.g. john.doe' and 'Password' with a placeholder 'Your Community Portal password'. A link 'Forgot Password?' is positioned below the password field. A dark blue 'Login' button is centered below the fields. Underneath the button, it says 'Or sign in with'. There are two buttons for social login: 'Sign in with Google' and 'Sign in with Apple'.

From here they can ask for their password to be reset if they know their username.



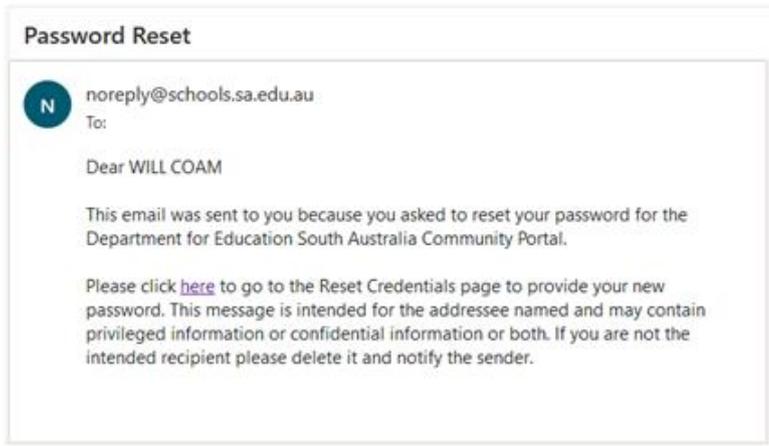
The screenshot shows the 'Reset Credentials' page. The heading is 'Reset Credentials'. Below the heading, it says 'Please provide your username, you will be sent an email with instructions on how to reset your password.' There is a single input field labeled 'Username' with a placeholder 'Username'. Below the field are two buttons: 'Cancel' and 'Send'. At the bottom of the page, there is a link 'Forgot your username?'.

The **Reset Credentials** window will come up advising you will receive an email with instructions on how to reset the password.

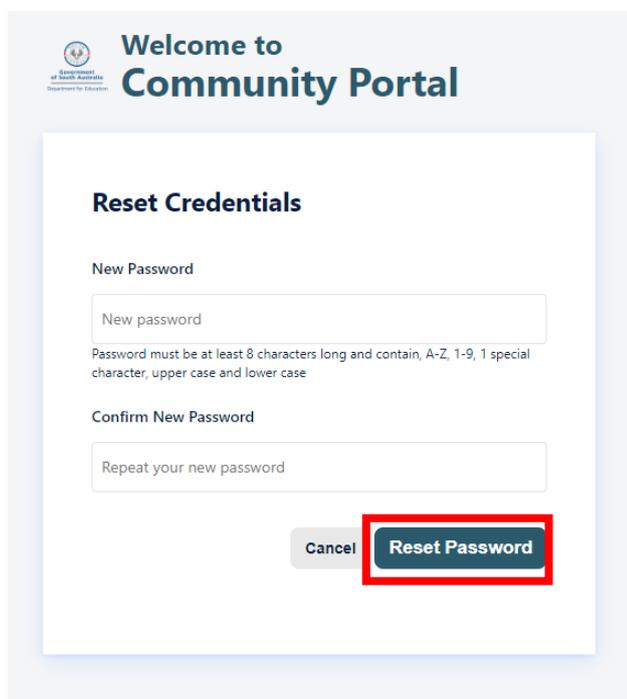


The screenshot shows a confirmation message box. At the top left is the logo of the Department of Education. The main heading is 'Welcome to Community Portal'. Below this, there is a message box that says 'You will receive an email shortly with the instructions on how to reset your password'.

If the **username** exists an email will be sent to the email address that the community portal invitation was sent to. If the Parent/caregiver doesn't receive the Reset Credentials email and don't remember their username, please go to **Forgot your username**.



Click on the [here](#) link in the email and enter a **New Password**



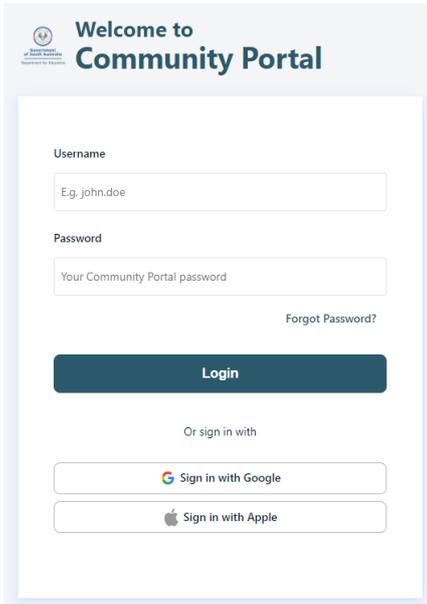
Click on **Reset password**

Parents/Caregivers will then be directed to the Community Portal dashboard.

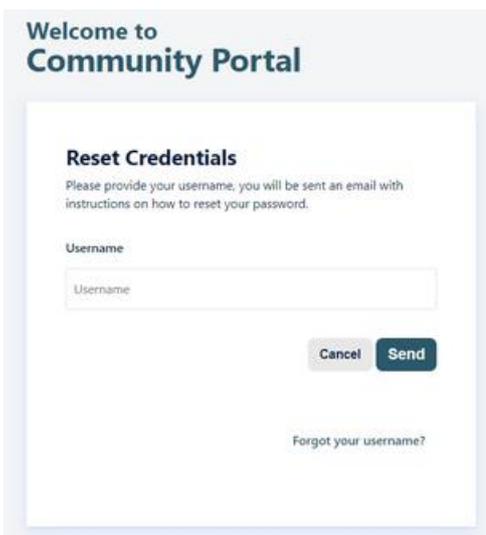
- The user will have 12 hours to complete the reset of password.
- The user will have to enter and re-enter the new password. These must match or the system will display "The passwords don't match" error message.
- The system will check if the password exists in the password history. If yes, an error will display "The password has already been in use" and the user will need to re-enter a new password.
- When the password is successfully updated a success message is displayed.

Forgot Username

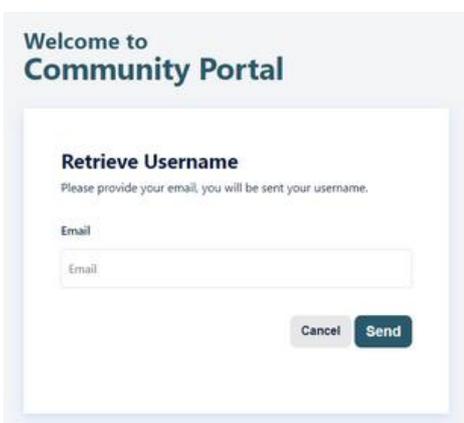
Select the **Forgot Password** option.



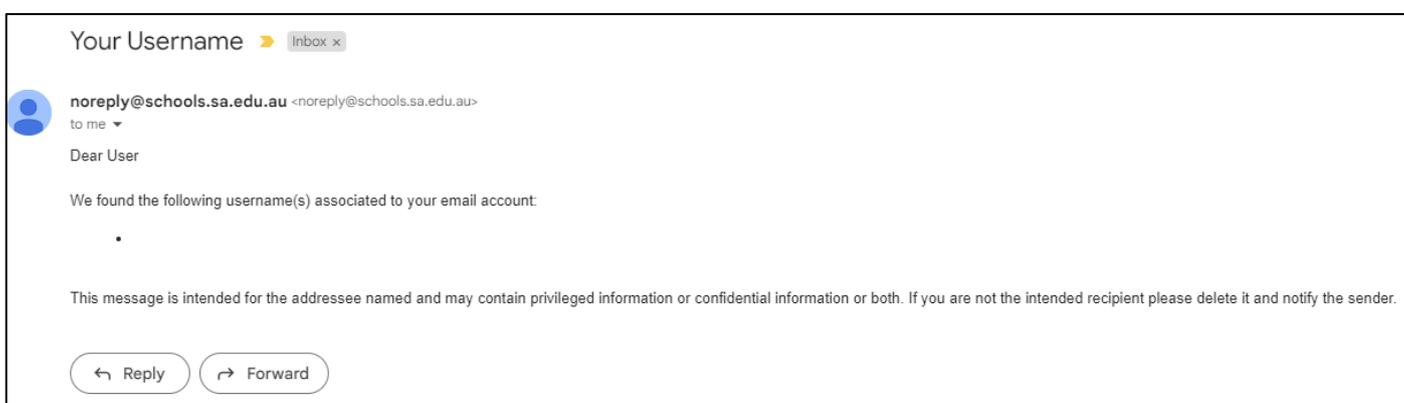
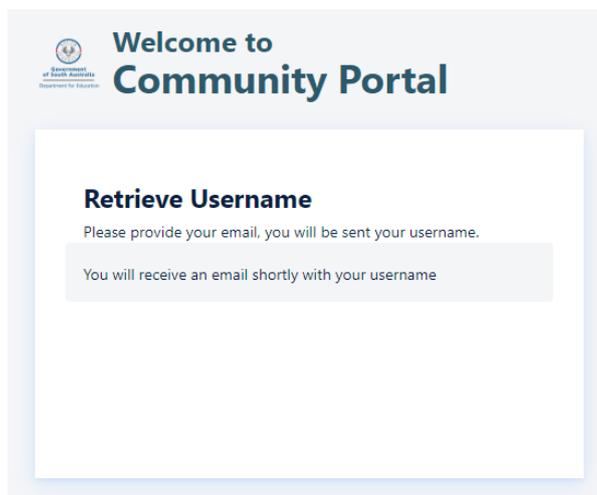
This will take the user to the reset credentials page, select **Forgot your username?** option



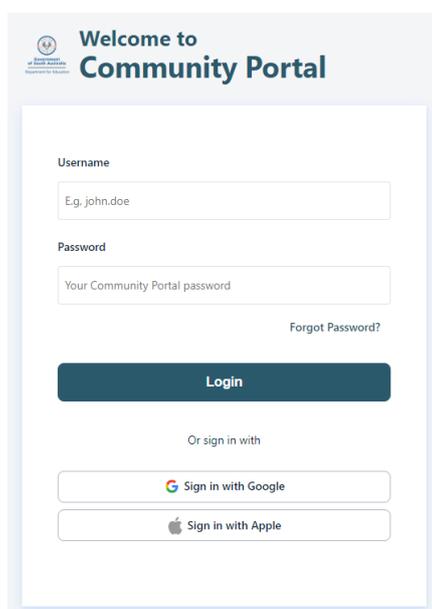
When a user selects the **Forgot your Username** link, they will be requested to enter their email address to retrieve their Username.



If this matches an active user account, a success message will be displayed, and an email will be sent containing the username associated with the email address provided.



Follow the **Forgot password** steps using the username provided.



User Password Expiry Check

When a user logs in, the system will check if the password is within "x" amount of time of expiry. The default is 7 days. (Values of "x" are configurable values)

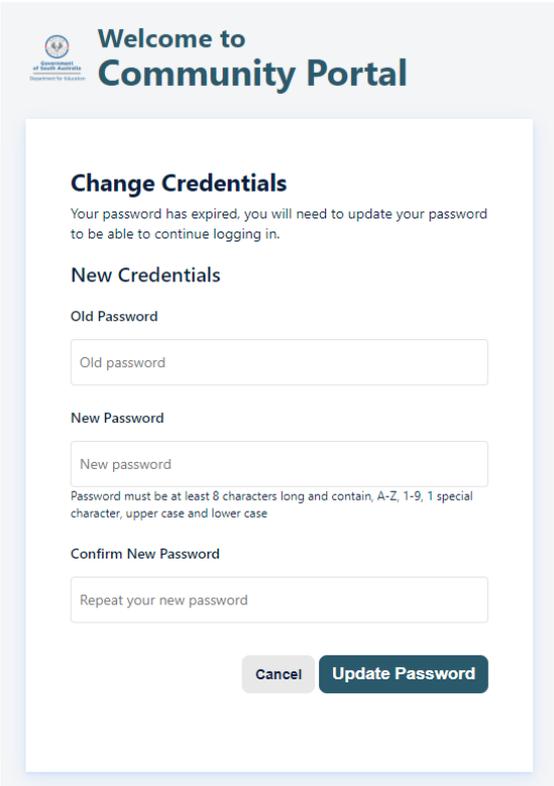
If the password will expire on or within "7" days, a warning banner will be displayed to the user.

A yellow banner with a dark blue exclamation mark icon on the left. The text reads: "Your password will expire soon. [Please click here to update your password](#)"

! Your password will expire soon. [Please click here to update your password](#)

This banner will contain a link which when clicked will take the user directly to the change password screen.

Note: On Log in, if the password has already expired, the user will automatically be redirected to the Change Credentials password screen.

A screenshot of the 'Change Credentials' screen. At the top left is the logo of the Department of Education and the text 'Welcome to Community Portal'. The main heading is 'Change Credentials'. Below it is a message: 'Your password has expired, you will need to update your password to be able to continue logging in.' There are three input fields: 'Old Password', 'New Password', and 'Confirm New Password'. The 'New Password' field has a note below it: 'Password must be at least 8 characters long and contain, A-Z, 1-9, 1 special character, upper case and lower case'. At the bottom are two buttons: 'Cancel' and 'Update Password'.

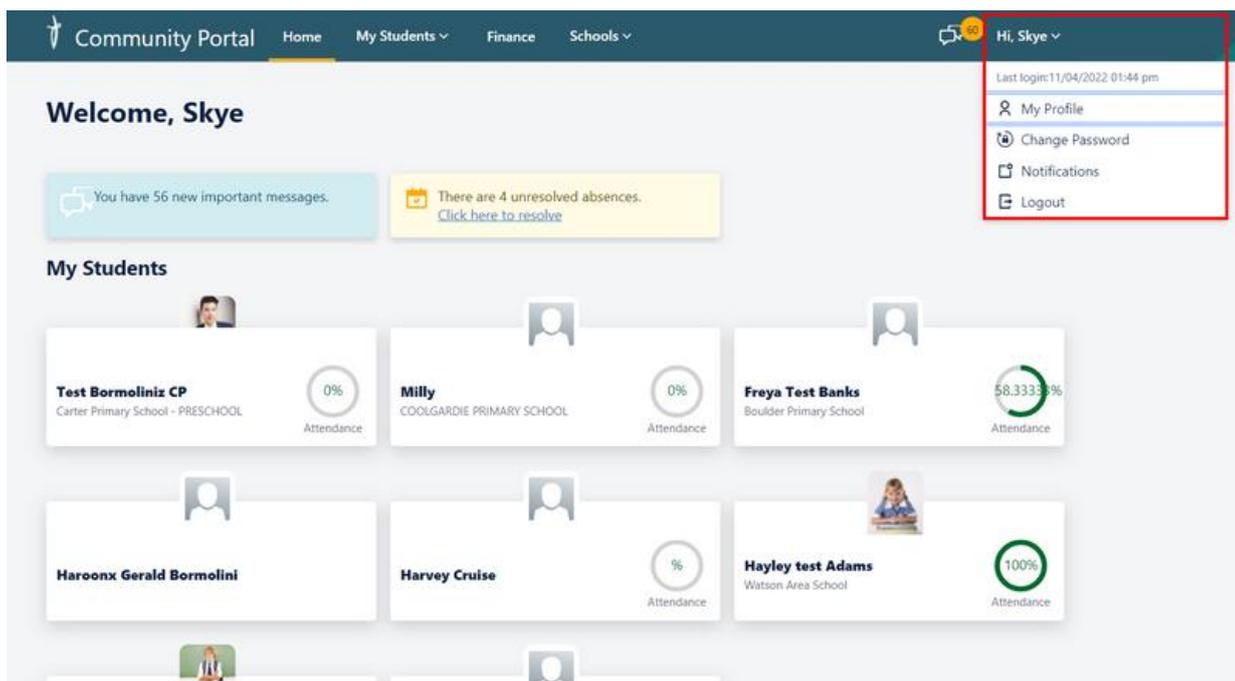
In the Change Credentials screen the user will be asked to enter the password twice.

If the new passwords entered twice match, the user will be logged in and the account will be updated.

If not, an error message will be displayed, and the user will need to re-enter the details.

Viewing and Updating Users profile

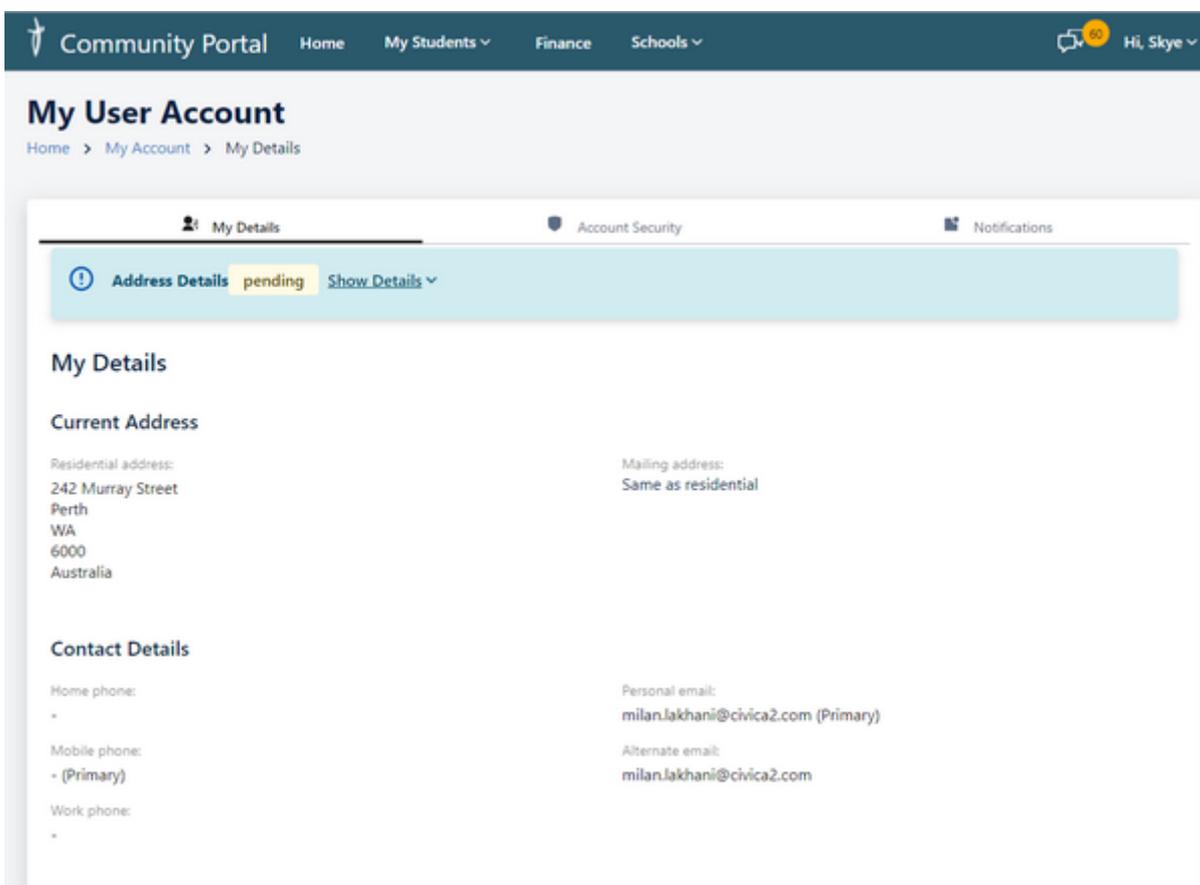
Profile options can be accessed from the drop-down menu in the top right. Profile options include **My Details**, **Account Security**, **Notifications**, **Log out**.



The screenshot shows the top navigation bar of the Community Portal. The user is logged in as 'Hi, Skye'. A dropdown menu is open, showing options: 'Last login: 11/04/2022 01:44 pm', 'My Profile', 'Change Password', 'Notifications', and 'Logout'. Below the navigation bar, the main content area displays a 'Welcome, Skye' message, two notification boxes (one for 56 new messages and one for 4 unresolved absences), and a 'My Students' section with six student cards showing names, schools, and attendance percentages.

My Profile/My Details

Parents/Caregivers can view and edit their address details from the **My Profile (Details)** section.



The screenshot shows the 'My User Account' page. The breadcrumb trail is 'Home > My Account > My Details'. The 'My Details' section is active, showing 'Address Details pending' and 'Show Details' options. Below this, the 'My Details' section is divided into 'Current Address' and 'Contact Details'. The 'Current Address' section shows residential and mailing addresses. The 'Contact Details' section shows home, mobile, and work phone numbers, as well as primary and alternate email addresses.

Click on **Update** to display the **Address Details** page.

The address details can be updated.

Click on **Save** to send the update to the school.

Updates appear in School Admin > Community Portal > Contact Update

Account Security > Change Password

Parents/Caregivers can reset their password by clicking on Change Password (Account Security).

Clicking on the link will direct parents/caregivers to the Change Credentials page where they can reset their password.

Welcome to Community Portal

Change Credentials

Your password has expired, you will need to update your password to be able to continue logging in.

New Credentials

Old Password

New Password

Password must be at least 8 characters long and contain, A-Z, 1-9, 1 special character, upper case and lower case

Confirm New Password

[Cancel](#) [Update Password](#)

Community Portal Home My Students Finance Schools Hi, Skye

My User Account

Home > My Account > Account Security

My Details Account Security Notifications

Change Password

[Change Password](#)

Notifications

A Parent/Caregiver can also receive notifications by email if they have the **Email me** tick on.

The screenshot shows the 'Community Portal' header with navigation links: Home, My Students, Finance, Schools. The user is logged in as 'Hi, Skye'. The main heading is 'My User Account' with a breadcrumb trail: Home > My Account > Notifications. Below this are three tabs: My Details, Account Security, and Notifications. The 'Notifications' tab is active, showing 'Notification Settings'. Under 'Email me:', there is a toggle switch for 'about my student(s) attendance' which is currently turned on (green).

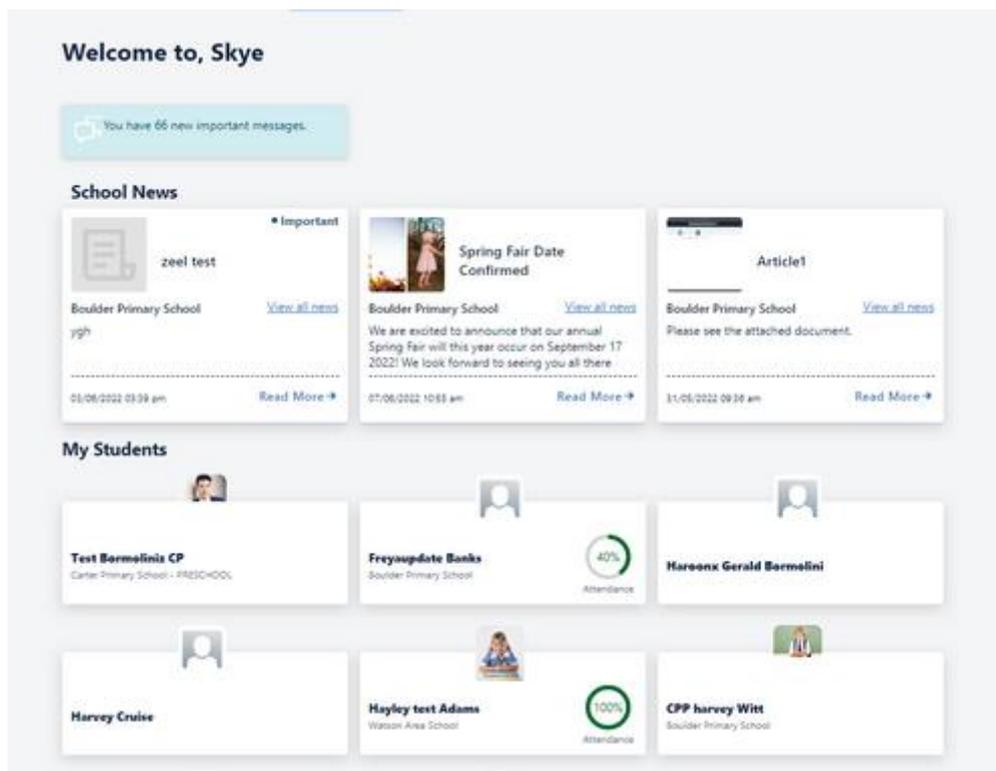
Logout

The screenshot shows the 'Community Portal' header with navigation links: Home, My Students, Finance, Schools. The user is logged in as 'Hi, Skye'. The main heading is 'Welcome, Skye'. Below this are two notification boxes: 'You have 56 new important messages.' and 'There are 4 unresolved absences. Click here to resolve'. A dropdown menu is open, showing options: My Profile, Change Password, Notifications, and Logout (highlighted with a red box). The 'My Students' section displays a grid of student cards with their names, schools, and attendance percentages:

Student Name	School	Attendance
Test Bormoliniz CP	Carter Primary School - PRESCHOOL	0%
Milly	COOLGARDIE PRIMARY SCHOOL	0%
Freya Test Banks	Boulder Primary School	58.33333%
Haroonx Gerald Bormolini		%
Harvey Cruise		%
Hayley test Adams	Watson Area School	100%

Viewing and Updating Unresolved Absences

When Parents/caregivers log in to the Community Portal, their homepage will display any unresolved absences for their students.



Parents/Caregivers can update the absence information by clicking on the blue 'Click here to resolve' link.

This will open the page where they can respond to absences.



School records shows that your children were absent from school without explanation on the following days.

Parker

Date absence	School	Sessions	
30/10/2020	COOLGARDIE PRIMARY SCHOOL	2	Respond
29/10/2020	COOLGARDIE PRIMARY SCHOOL	2	Respond
07/10/2020	COOLGARDIE PRIMARY SCHOOL	2	Respond
14/09/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond
07/09/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond
01/09/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond
21/08/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond
05/10/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond
26/08/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond

Patrick

Date absence	School	Sessions	
05/10/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond
14/09/2020	COOLGARDIE PRIMARY SCHOOL	1	Respond

When Parents/caregivers click on the hyperlink, the Respond to absences page will open.

Community Portal

Home My Students Messages ¹³ Me Finance

Respond to absences

Absence Details for Parker on 07/09/2020

Session	Time	Roll Group
AM	08:00 - 11:30	HGItem7

Fields marked with * are required.

Reason

Sick Other

Message*

Please enter a brief reason, 140 characters or less.

Cancel Submit Response

Parents/Caregivers can select a reason for the absence and enter a message. The message field is a mandatory field.

Community Portal

Home My Students Messages ¹³ Me Finance

Respond to absences

Absence Details for Parker on 07/09/2020

Session	Time	Roll Group
AM	08:00 - 11:30	HGItem7

Fields marked with * are required.

Reason

Sick Other

Message*

Please enter a brief reason, 140 characters or less.

Parker was sick this morning

28 of 140

Cancel Submit Response

A confirmation message will display to confirm the update when Parents/caregivers click on Submit Response button. Parents/caregivers can repeat the process for any remaining absences.

Thank you for updating the attendance for 31/05/2019. Your response for Parker's absence has been sent.

School records show that your children were absent from school without explanation on the following days.

Patrick

Date absence	School	Sessions	
23/05/2019	St John Bosco College	1	Respond

Peta

Date absence	School	Sessions	
09/04/2019	St Norbert College	1	Respond

Note 1: The absences shown on the Community Portal correspond to the Unexplained Absences shown on the student's record, see below.

Daily Attendance Back

31/05/2019

Status: Absent
Code: Absence (cause not established)

Session	Session Description	Status	Absence Code	Absence Description	Contact Method	Comment	External School	
1 - 9:00 AM - 12:00 PM	3 Year Old Education Program	Absent	U	Absence (cause not established)				Edit
2 - 12:30 PM - 3:00 PM	3 Year Old Education Program							Edit

Documents

Document Upload [+ Add New](#)

Name	Description	Date Added	Added By
There are no records to display.			

Note 2: Once a Parent/caregiver has responded to an absence, the Attendance Responses grid is updated with a new row showing the Attendance response received from the Portal. Administrators would then need to action the response. See [Community Portal](#) for further details.

School Admin Attendance Responses Select All Update

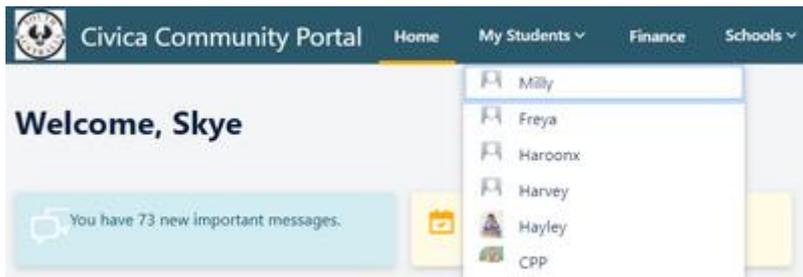
Drag a column header and drop it here to group by that column

Received Date	Absence Date	Apply To	Reason	Student	Response By	Reason	Notes	
05/06/2019	31/05/2019	All Absences	Sick	Parke Perfect	Peter Perfect	Parker was sick this morning		Contact Review

Once the school admin has updated the attendance, School Admin > Community Portal > Attendance Responses and after the overnight scheduler has run, the Parent/Caregiver will see the update on the student's attendance page.

Viewing Student Details

Parents/Caregivers can view the details of their students by either clicking on the student tile on the homepage or by clicking the 'My Students' tab and selecting the student.

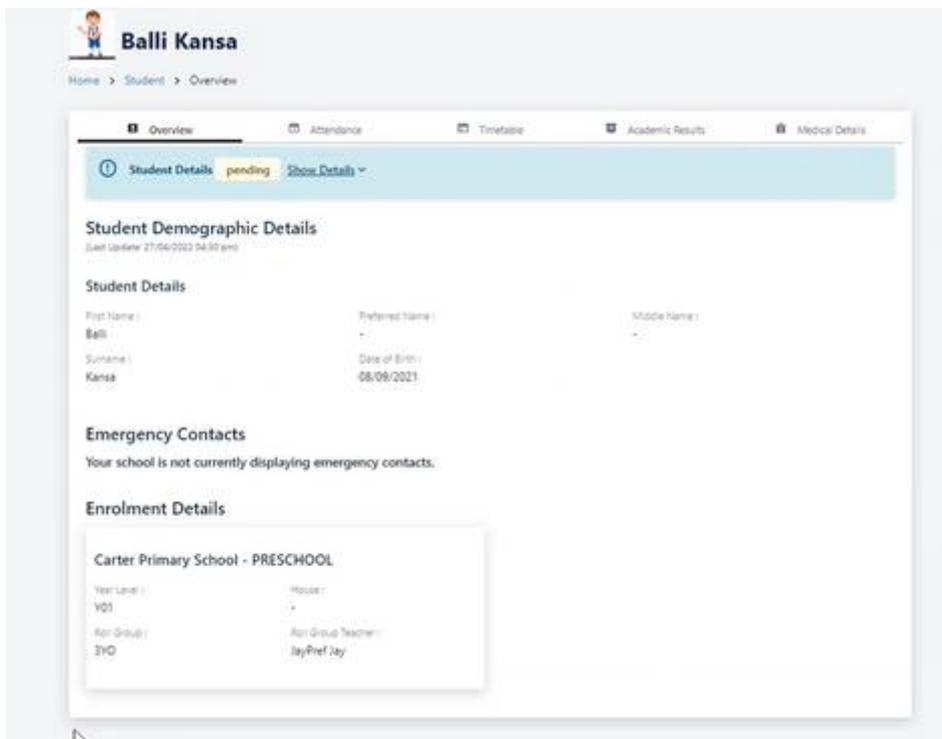


Overview page

The overview page gives demographic information for the student, including enrolment details at the school which the student attends. This information can be updated by selecting the Update button.

The Overview page will display and provide the ability to update -

- Student Details



Enrolment Details of Student attending

Attendance

The Attendance tab gives a pictorial view of attendance information up until the previous day to the log in, along with details of all previously unexplained absences.

The information is populated from the absence code selected by the school once a response has been received from the Parent/caregiver.

A Parent/caregiver can apply for their student's absence for today, tomorrow or a later date by selecting "**Apply for Absence**" option on the right of the screen.

Community Portal Home My Students Finance Schools Hi, Hetal

Ful12-I Jay
Home > Student > Attendance

Overview Attendance Timetable Academic Results Medical Details

Attendance Summary

(Last Update: 10/08/2022 09:00 pm)

Present	7.14 %
Partially Absent	0 %
Absent	14.29 %
Passive	0 %
Unsubmitted	78.57 %

Apply for Absence
You can apply for absence for Ful12-1

Current absences for Learning Together Program

Date	Session	Roll Group	Teacher	Reason
11/08/2022	AM	101	Danika Connolly	TTest
	PM	101	Danika Connolly	TTest
09/08/2022	AM	101	Danika Connolly	AAINFORMED VIA CP
	PM	101	Danika Connolly	AAINFORMED VIA CP

Apply for

Absences

The Parent/Caregiver can advise the school of a student's absence for today by selecting the **Request an Absence** button on the student's tile.

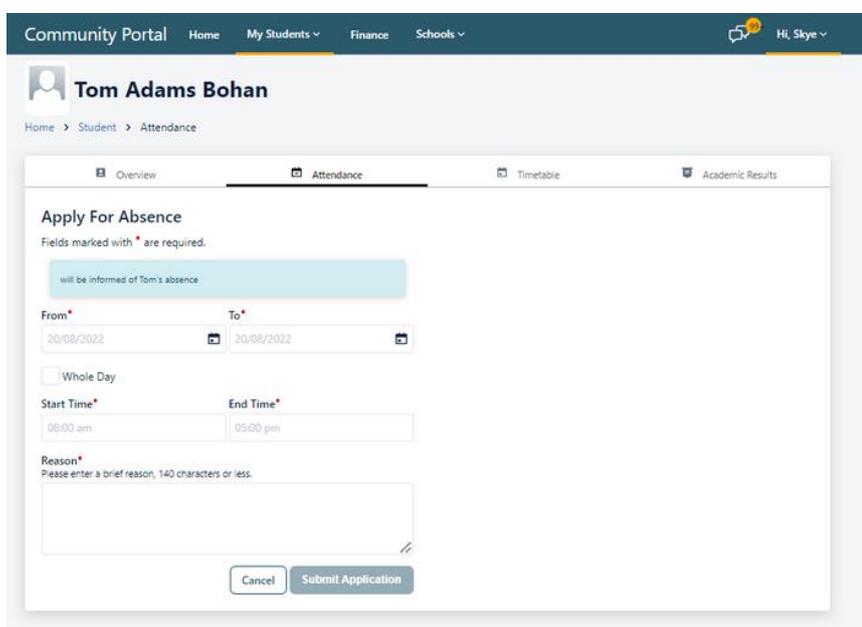
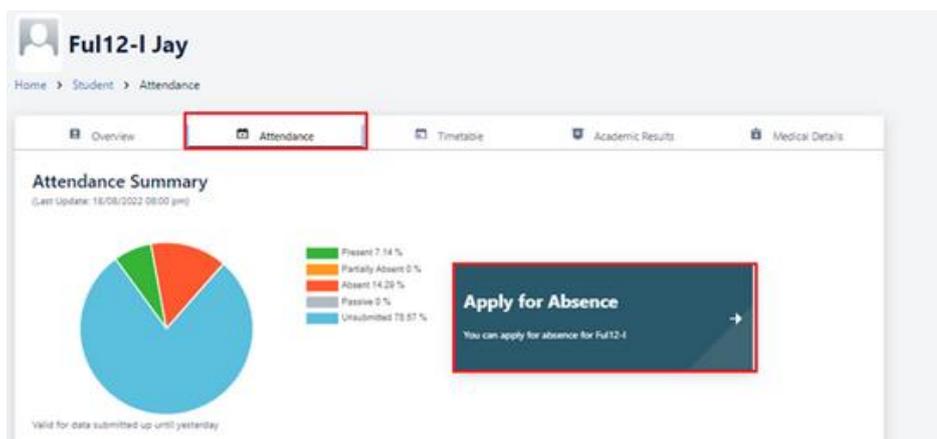
Sydney Park
MS67A

31%
Attendance

Request an Absence

The Parent/Caregiver can advise the school of a student's absence in the future by selecting the **Apply for Absence** option on the right of the screen.

- Click on the **Apply for Absence** tile.



- Complete the **From** and **To** dates
- Tick the checkbox **Whole Day** if the absence will be for a whole day
- Enter A **Start Time** and an **End Time** if the absence will be for part of a day
- Click on **Submit Application**

When the application is submitted the following message pops up for a short time. It gives the Parent/Caregiver the opportunity to Cancel the future absence submission.



The following message advises the Parent/Caregiver the future absence advice has been submitted successfully.

Apply For Absence



Thanks for applying for the absence of Viv
31 Flinders Street School will get back to you as soon as possible

[Go back to Viv's attendance page](#)

- Click on the hyperlink to [Go back to Viv's attendance page](#)

The Future Absence from 2 days in the future, will appear with a **Pending** Status until the School acknowledges the absence.

School Admin > Attendance & Pastoral > Expected Absences

Absences for today and tomorrow will be actioned by the school on the day of the absence.

School Admin > Community Portal > Attendance Responses

Absence Applications (from 2 days in the future)

Date	Status	Action
29/09/2022 - 30/09/2022	Pending	<button>View</button>

Note: Unexplained Absences are displayed on the Community Portal Home page.

Once an absence has been actioned by the school, the Parent/Caregiver will receive a notification message entitled **Expected Absence**.

The screenshot shows the 'Community Portal' interface. The top navigation bar includes 'Home', 'My Student', 'Finance', and 'School'. A user profile 'Hi, Elisabeth' is visible. The main content area is titled 'Messages' and shows a list of two notifications, both labeled 'Expected Absence' with a 'New' badge and dated '07/09/2022'. A link 'View all important messages' is also present.

The Parent/Caregiver can click on the message title to view the content.

Approved:

The screenshot shows a notification message titled 'Expected Absence'. It includes a 'Back' button, the received time '07/09/2022 02:08 pm', and the sender 'From: System'. The message content states: 'The expected absence for Vervy Mia on 09/09/2022 to 16/09/2022 is Approved for the following reason: Certificate from Doctor provided.' A link 'Go to Expected Absences' is provided at the bottom.

Declined:

Messages
Home > Messages > Message Details

[Back](#)

Expected Absence
Received: 07/09/2022 02:17 pm From: System

The expected absence for Verry Mia on 24/10/2022 to 28/10/2022 is Declined for the following reason:
Sorry, not a good enough reason. Please supply more details.
[Go to Expected Absences](#)

The Parent/Caregiver can click on the [Go to Expected Absences](#) hyperlink to view further detail.

Community Portal Home My Student Finance School Hi, Elisabeth

Mia Verry
Home > Student

Overview Attendance Timetable Academic Results Medical Details

Future Absence

Declined
Sorry, not a good enough reason. Please supply more details.

Date Submitted
07/09/2022 02:15 pm

From
24/10/2022

To
28/10/2022

Reason
Mia wants the week off

[Back](#)

Note: A count of all Unexplained Absences for all students is displayed on the Community Portal Home page.

Community Portal Last login: 13/11/2020 03:52 pm

Home My Students Messages Me Finance Logout

Welcome, Penelope

There are 12 unresolved absences.
[Click here to resolve](#)

Timetable

The Timetable page shows the student's timetable AM/PM or Sessional (Timetabled Classes) for the current week and the date can be changed by clicking on the arrows to move forwards or backwards by a week. Clicking on the today button resets the view to the current week.

Haroonx Gerald Bormolini

Home > Student > Timetable

Overview Attendance **Timetable** Academic Results Medical Details

Today < > April 2022

April

- January
- February
- March
- April**
- May
- June
- July
- August
- September
- October
- November
- December

	Monday 11	Tuesday 12	Wednesday 13	Thursday 14
7:00 am				
8:00				
9:00				
10:00				
11:00				
12:00 pm				

Today < > June 2019

Monday 3 Tuesday 4 Wednesday 5 Thursday 6 Friday 7

	Monday 3	Tuesday 4	Wednesday 5	Thursday 6	Friday 7
7:00 am					
8:00	090&T01 08:00 am - 09:00 am Miss Y Cataldo Y09-R01				
9:00	09ENG01 09:30 am - 10:00 am Miss Y Cataldo Y09-R01				
10:00	Recess 10:00 am - 10:30 am				
11:00	09HASS01 10:30 am - 11:30 am Miss Y Cataldo Y09-R01				
12:00 pm	Lunch 11:30 am - 12:30 pm	Lunch 11:30 am - 12:30 pm	Lunch 11:30 am - 12:30 pm	Lunch 11:30 am - 12:30 pm	Lunch 11:30 am - 12:30 pm
1:00	09MAT01 12:30 pm - 01:30 pm Y Campigli Y09-R01				
2:00	09SC01 01:30 pm - 02:30 pm Y Campigli Y09-R01				
3:00					

Clicking on a session will give expanded details.

ENGLISH YEAR 09

- 09ENG01
- Monday, 3 June 08:30 am - 09:30 am
- Sondra Allam
- Y09-R01 Year 09 - Room 01 - Corpus Christi College
- ENGLISH YEAR 09

Close

Academic Results

Academic Reports that have been produced in EMS can be viewed on the Academic Results tab.

The screenshot shows the 'Academic Results' tab for student Oshim Benton. The page has a navigation bar with 'Community Portal', 'Home', 'My Student', 'Finance', and 'School'. The user is logged in as 'Hi, Brad'. The student's name 'Oshim Benton' is displayed at the top. Below the name are navigation tabs: 'Overview', 'Attendance', 'Timetable', 'Academic Results' (selected), and 'Medical Details'. The main content area shows a table of academic reports for the years 2023 and 2022. Each report row includes the school name, the report name, and an attachment icon (a red square with a white document symbol).

Year	School	Report Name	Attachment
2023	Gilles Street Primary School	Year 6 - Semester 1(1)	
2022	Gilles Street Primary School	Year 5 - Semester 2(2) - C	
		Year 5 - Semester 2 - Future	
		Year 5 - Semester 2(1)	

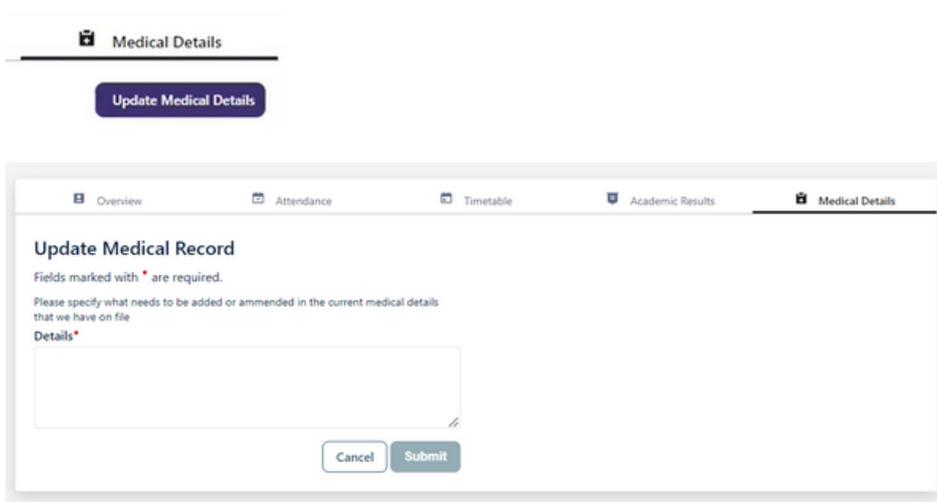
- Click on the icon to download the report.

Medical Details

The Medical Details page shows the students medical details that are currently recorded in EMS. The Medical Details displayed include Medical Conditions, Medications and Additional Medical Notes. Clicking on the Dropdown keys will give expanded details.

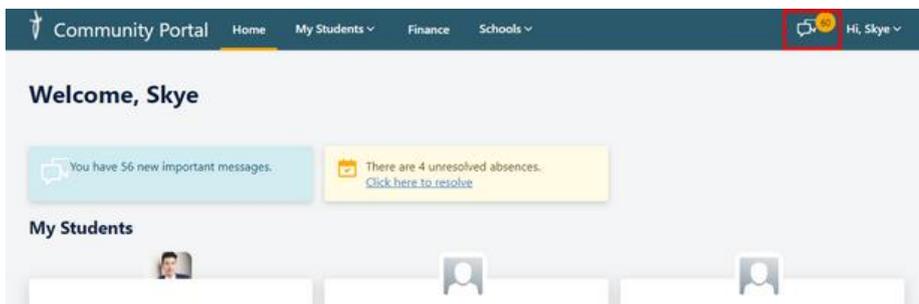
The screenshot shows the 'Medical Details' page for student Lisa Kansa. The page has a navigation bar with 'Home', 'Student', and 'Medical Details'. The student's name 'Lisa Kansa' is displayed at the top. Below the name are navigation tabs: 'Overview', 'Attendance', 'Timetable', 'Academic Results', and 'Medical Details' (selected). The main content area shows the 'Medical Details' section for Boulder Primary School. A dropdown menu is open, showing 'Medical Details' with a 'pending' status. Below this are sections for 'Medical Conditions' and 'Medications'. The 'Medical Conditions' section lists three conditions: 'Moderate Allergy - CDHYPULQP', 'Moderate General - text2', and 'Moderate General - text2'. The 'Medications' section lists one medication: 'Asthmatamine - Generic'. The medication details include Dose (3), Frequency (6), Route (Oral), Method (First aid officer administered), and Notes (Nil).

Caregivers can select **Update Medical Details** button to update (add additional) medical details for the student.

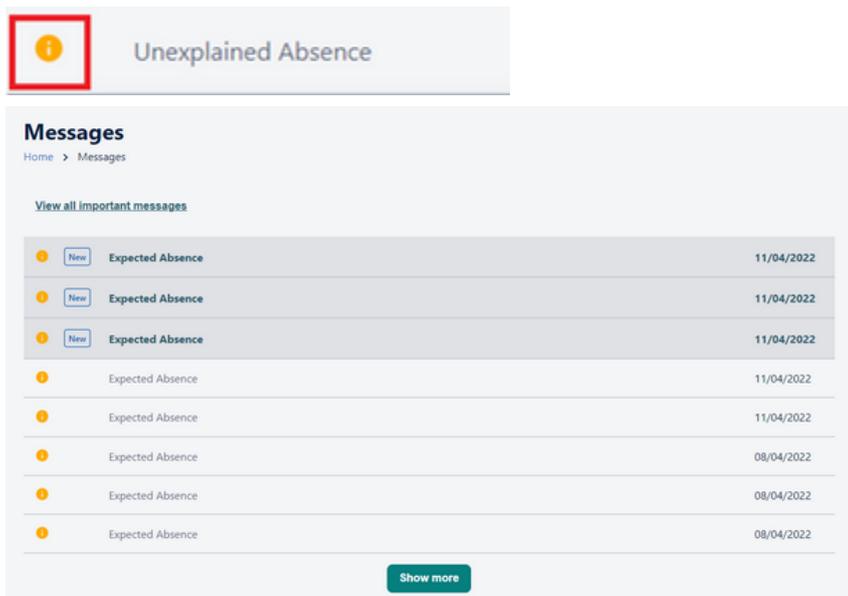


Viewing Messages

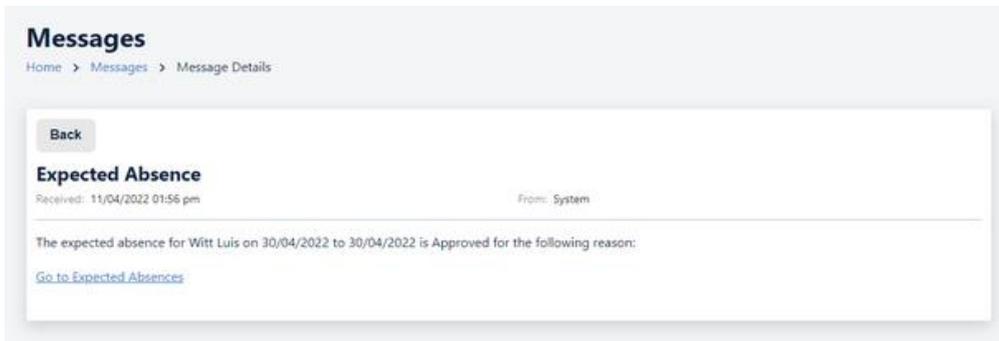
Parents/Caregivers can click on the 'Messages' tile or messages icon on the top toolbar to view a list of any messages (notifications) generated.



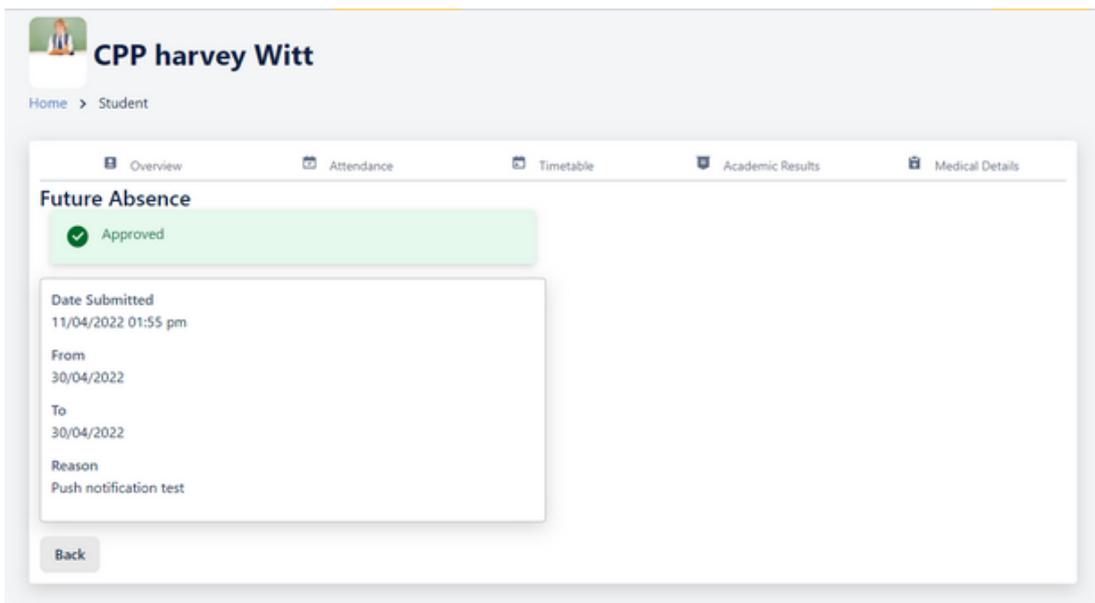
Unread (New) Messages will display with a highlighted background. Any message flagged as 'Important' will display with an Icon.



Clicking on a message will direct to a page where the message can be viewed in full detail. For example, clicking on an Expected Absence message directs to the page where Parents/caregivers can click on the 'Go to Expected Absences' link.



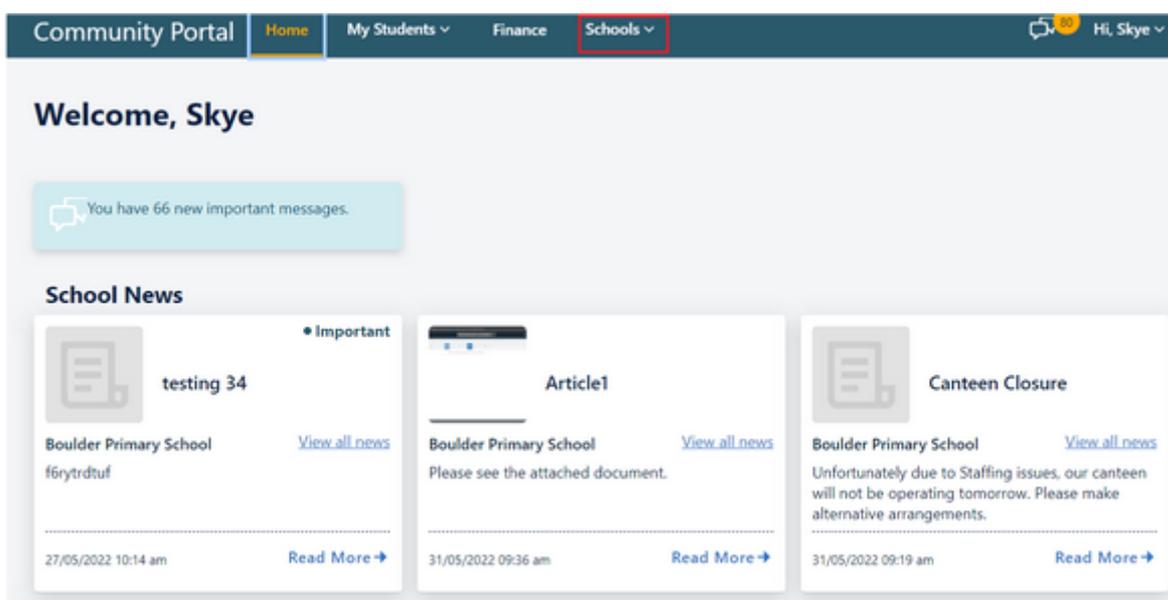
Click the link to see the details on the Student page.



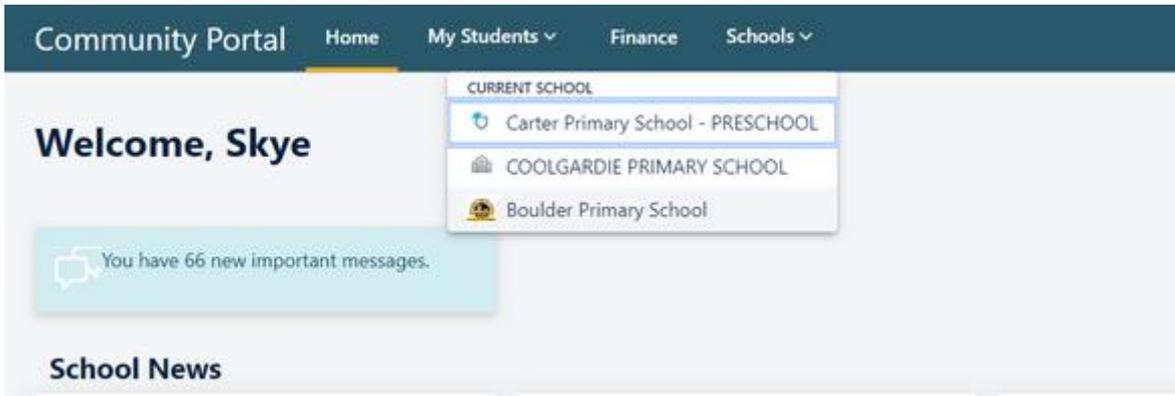
Viewing School Calendar

Parents/Caregivers can view the School Calendar and know about events and add events to their (device's default) calendar for their convenience.

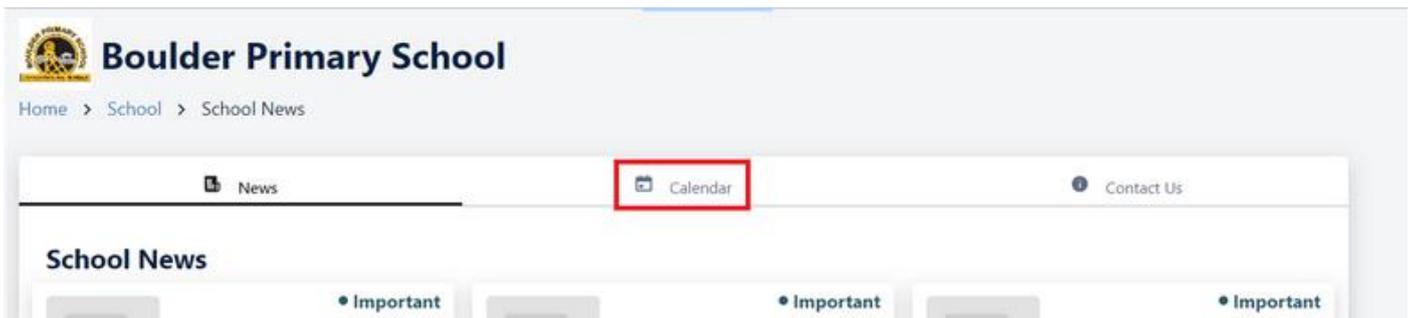
➤ Click the **Schools** tab



➤ Select your child's school

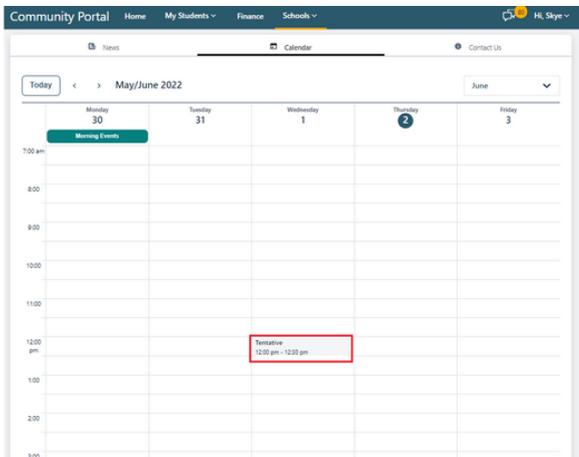


➤ Click the **Calendar** tab



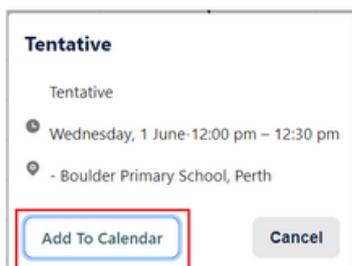
The school Calendar is displayed.

➤ Click an Event to view details



➤ View Event Details

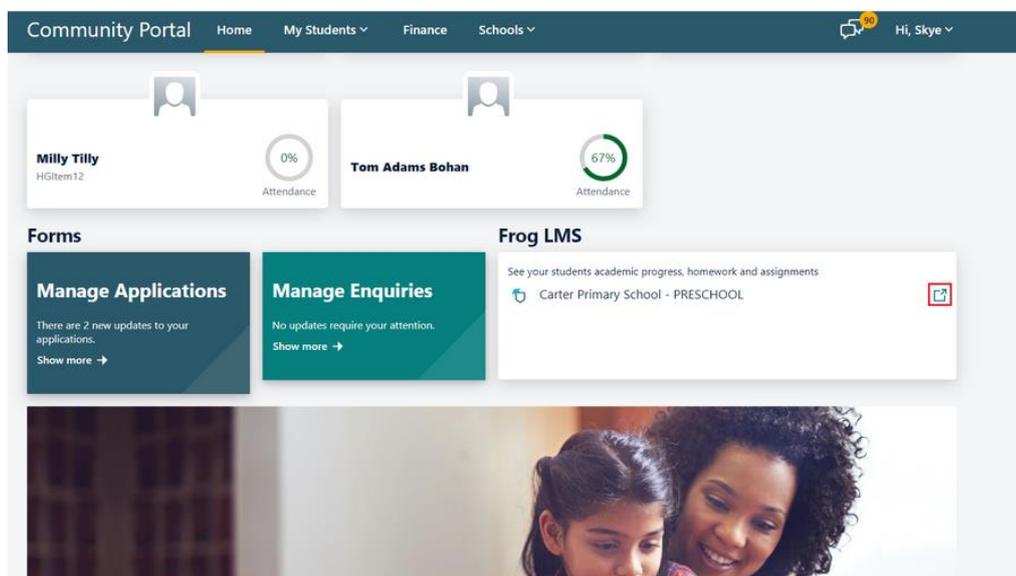
➤ Click **Add To Calendar** to add the Event to you device's calendar



Frog Learning Management System

This functionality allows caregivers to view Frog LMS links for multiple students and their respective schools.

- Sign into the Community Portal
- View the **Frog LMS** section.



This section contains the Frog links to the schools associated with the parents/caregiver's students.

- Click the external link icon 

A new tab opens and after successful authentication (automatic process) parent/caregiver is redirected to the Frog Parent dashboard associated with the Frog log in specific to that selected school.

Note 1: When a Parent/caregiver has students associated with multiple schools and if only one of those schools have a Frog link published, then the Parent/caregiver will see only one Frog link on the Portal.

Note 2: When none of the schools associated with the Parents/caregiver's students have Frog link published, Frog LMS section will not be visible to the caregiver.